



## **Family Law Specialist**

The Argyle Partnership is a commercial law firm based in Sydney, and established in 1982. Our continued success and growth are based on our ability to provide prompt, professional and creative service and advice. Our practical commercial approach to each matter means we are able to tailor our services to suit each client's individual requirements.

We are one of the few law firms which combine specialist family law expertise with commercial, estate planning, taxation and superannuation advice, offering our clients a comprehensive legal service. This thorough commercial approach leads to the provision of effective advice in relation to complex income and asset structures, commercial interests and their impact on the client's family law position.

Our team deals with all aspects of family law, including mediated and negotiated settlements, advice on issues relating to children, divorce, defacto relationships and spousal and child maintenance.

We are now seeking to add to the team and are looking for a Family Law Lawyer who can "hit the ground running".

Main requirements of the role are:

- Appearing before the Federal Court, Supreme Court, District Court and Local Court at procedural hearings.
- Preparing correspondence to clients or other parties demonstrating confident communications skills and a clear grasp of the legal issues involved.
- Demonstrable ability to communicate effectively with the clients, both orally and through written expression, in plain English.
- Accurate preparation of court documents/affidavits etc.
- Ability to take cogent notes at meetings with clients or other parties.
- Collation of brief material and discovery documents, including cross-referenced indexes.
- Ability to accurately and effectively use electronic time recording for both chargeable and non-chargeable time.
- Maintain files in a proper manner and in good chronological order.
- Ability to properly monitor billing procedures.
- Actively participate within the Firm's culture
- Demonstrate an understanding of the Family Law Act and related legislation including the Child Support Assessment Act and the NSW Property Relationships Act.

For a confidential discussion please contact:

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